

USING A PC TO RECORD
(Nancy's quick 2 cents)

Microphones

Microphones are available in several styles and price ranges

- Headset/microphone combo: For using a PC like a telephone
- Upright “plug & play” (special driver not required): For recording sound in a larger space.

A PC speaker can be used as a microphone

- Reportedly... **Yahoo! Messenger** and **Skype** eliminate the need for a headset. (*But, I've never tried it.*)



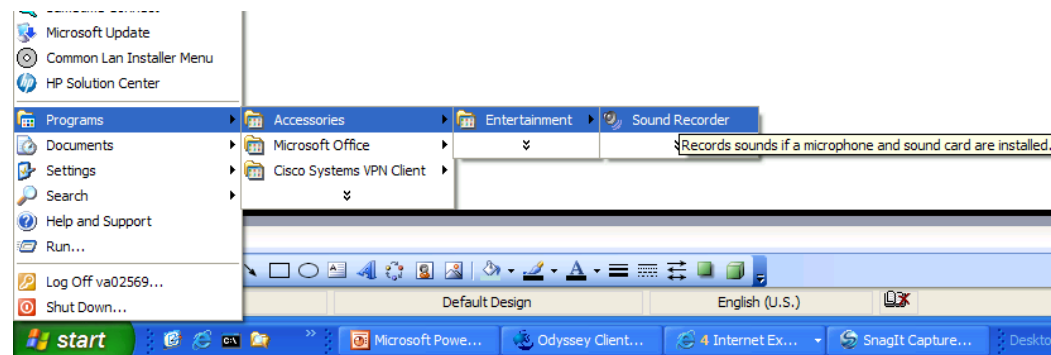
Upright “plug & play” Model
Logitech USB Desktop Microphone



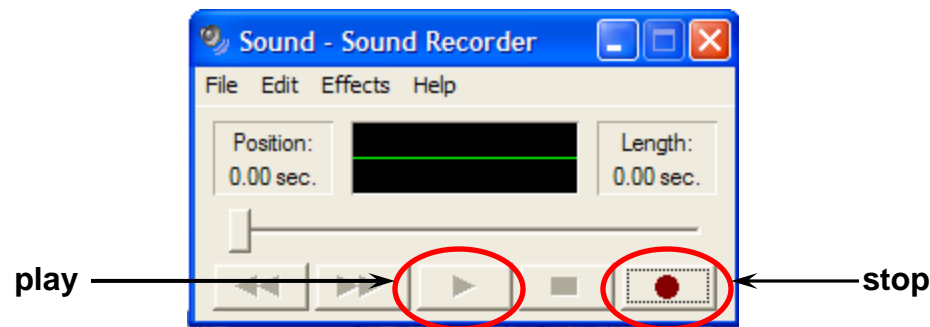
Headset/Microphone Model

Recording Using a Microphone – Method 1

1. Plug in, then turn on the microphone
2. Select: **start** > **Programs** > **Accessories** > **Entertainment** > **Sound Recorder**. Record...



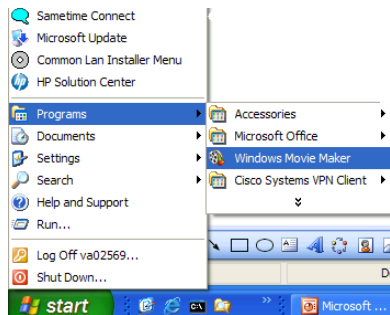
3. Select the “stop” icon (red dot) in the **Sound Recorder** window to stop recording. Select “play” icon to listen to the recording. Save the audio file



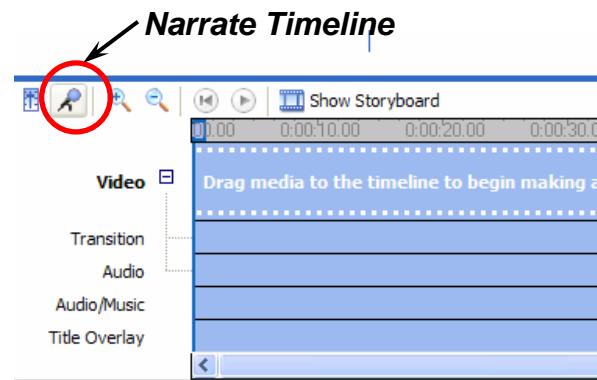
Recording Using a Microphone – Method 2

Combine narration, still & video images with **Windows Movie Maker**

1. Select: **start** > **Programs** > **Windows Movie Maker**
2. Double-click on the *Narrate Timeline* icon
3. Select the **Start Narration** icon. Record... Select the **Stop Narration** icon when finished. Save the audio clip. (*only audio covered here*)



Step 1



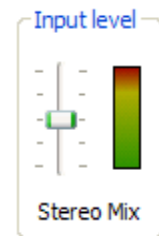
Step 2

Start Narration

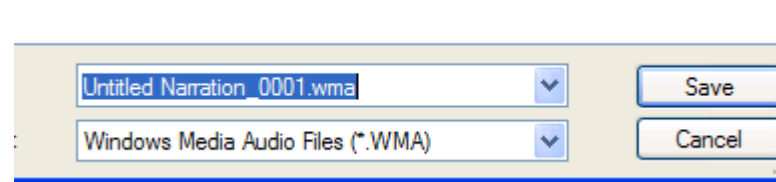
Steps:

1.
2.

[Done](#)
[Show more options](#)



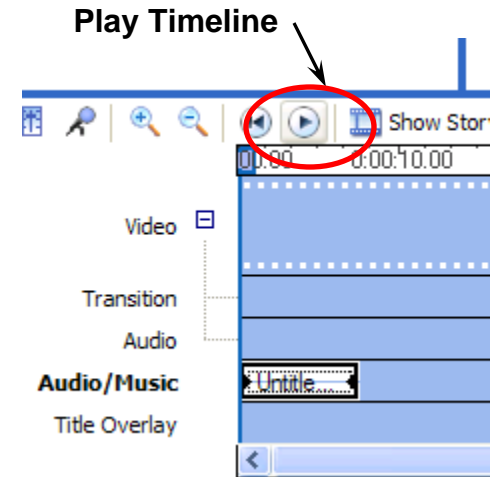
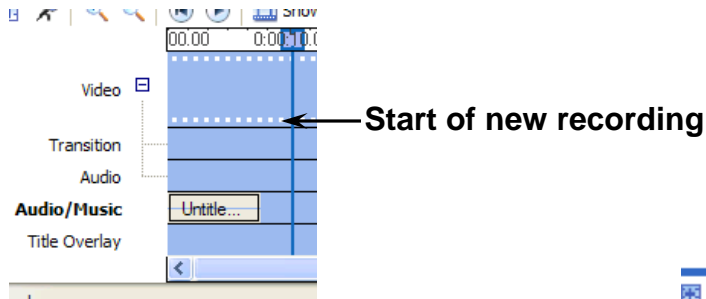
Step 3



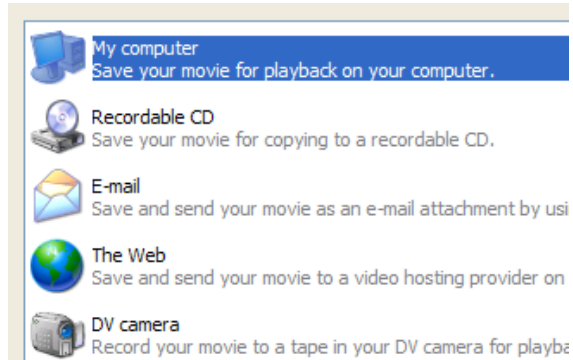
Save audio clip

Recording Using a Microphone – Method 2 (contd.)

1. You can start a location on the timeline to add a new narration



2. Repeat slide 4 steps 2 and 3
3. Double-click on the *Play Timeline* icon to listen
4. Save the movie file



Save movie file